

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL BOARD MEETING
FEBRUARY 5, 2018**

The Special Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 7:26 p.m. by President Douglass.

The following Commissioners were present when the roll was called: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace and R. Douglass.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety and Outreach Services; Ed Heiser, Superintendent of Facility Services; Rob Foster, Superintendent of Golf, Park and Facility Maintenance; and Tim Rochford, Fitness and Healthy Lifestyle Manager.

Approval of Agenda

Commissioner Mosbarger moved, seconded by Commissioner Gordon, to approve the February 5, 2018 Agenda as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Statement of Visitors – None

DISCUSSION

Annual Policy Review

Board Policy Manual – 11.1 Obligations – Amendment

Executive Director Salski said that the Board significantly revised Section 11.1 of the Board Policy Manual in 2013. There had been a lengthy discussion about Commissioners, spouses and dependents receiving annual passes to the Fitness Center. He advised that recently the Lake County State's Attorney outlined a violation of the Waukegan Park District Board and stated that "The Illinois Park District Code specifically prohibits park board members from receiving any compensation for their services and the knowing receipt of such compensation violates state law and provides a basis for potential criminal charges against any public officer acting in violation of this law."

Special Board Meeting of February 5, 2018

Executive Director Salski stated that the Park District Attorney advises that the Board amend the language, as follows, to reflect a more current opinion and be consistent with other policies: *Commissioners will receive five day passes per year for the Health and Fitness Center. If the Commissioner purchases a membership, there will be no passes provided. This applies to Commissioners only. All family members will pay the resident rate. Commissioners are prohibited use of the facility during prime time periods. For Commissioners only, a 20% discount is applied to all memberships and daily fees.*

A lengthy discussion ensued because some Commissioners were not in favor of the proposed changes. Commissioners McKendry and Pitera felt it was a big mistake to take away the free membership because they felt that Commissioners' participation in Park District activities is a way to promote the activity. Commissioners felt that this should be discussed further by a Committee and then brought back to the Board. Commissioner Mosbarger suggested at least voting on leaving out free family memberships, for now and then discussing the rest in Committee.

President Douglass asked for a motion to amend Section 11.1. There being no motion brought forward, President Douglass said this agenda item would be withdrawn and considered at a later date. Executive Director Salski will place this item on a future Administration and Future Planning Committee agenda.

Board Policy Manual – 3.1 Board of Commissioners Meetings – Amendment

Executive Director Salski said that as the Park District is embarking on significant discussion over the next two years, the Park District Attorney recommends amending Section 3.1 of the Board Policy Manual to reflect reasonable discussion when a citizen and/or citizens have questions on a topic that is not on the agenda, as well as those items listed on the agenda. He reviewed the changes.

Commissioner Mosbarger moved, seconded by Commission McKendry, to amend Board Policy 3.1 as stated in memorandum to the Board of Commissioners, from Executive Director Salski, dated February 5, 2018.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Health and Fitness Center – Fitness Equipment Bid – Approve/Reject

Manager Rochford advised that several pieces of Fitness Center equipment have exhausted their useful lifespan and need to be replaced and several more pieces need to be added to address member feedback and meet current industry trends. He said he visited a number of other fitness centers to check out the equipment they used.

Manager Rochford said that five bids were received for 25 pieces of new fitness equipment. The bid was structured to maximize operational impact within budget.

Special Board Meeting of February 5, 2018

Commissioner Mosbarger asked why staff was picking the high bidder and Manager Rochford said they considered quality, durability and brand consistency, as well as price.

Superintendent Heiser noted that staff is currently in the process of receiving proposals for financing the equipment purchase.

Commissioner Mosbarger moved, seconded by Commission Wallace, to accept Base Bid 1, 2, 3, 4, 5, 10, 11, 12, 13, 14, 15, 18 and 19 from Midwest Commercial Fitness, Base Bid 9 and Alternate 2 from Direct Fitness Solutions, Base Bid 17 and Alternate 1 from Integrity Fitness, reject Base Bid 6, 7, 8 and 16, and accept the trade-in from Direct Fitness Solutions with the total amount, including trade-in, of \$47,045.00.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Ordinance 2018-B – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal – Approve

Executive Director Salski stated that pursuant to State Statute, the Park District disposes of property it deems to be of no use to the Agency. If the property cannot be auctioned, the District will dispose of it in the most economical method possible.

Commissioner Mosbarger moved, seconded by Commissioner Gordon, to adopt Ordinance 2018-B – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Special Board Meeting of February 5, 2018

VERBAL COMMUNICATIONS – None

ADJOURNMENT

There being no further business, motion was made by Commissioner Mosbarger, seconded by Commissioner Gordon, to adjourn the meeting at 8:00 p.m. The motion carried by unanimous voice vote.

Approved this 26th day of February 2018
Board of Commissioners
Lake Bluff Park District