

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR BOARD MEETING  
JANUARY 22, 2018**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:32 p.m. by Vice President Gordon.

The following Commissioners were present when the roll was called: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger and B. Wallace.

Commissioners absent with prior notice were R. Douglass and F. Pitera.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety and Outreach Services; Rob Foster, Superintendent of Golf, Park and Facility Maintenance and Marcia Jendreas, Recording Secretary.

Also present was George Russell, Committee Member.

**Approval of Agenda**

Commissioner Wallace moved, seconded by Commissioner McKendry, to approve the January 22, 2018 Agenda as submitted.

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

**Statement of Visitors – None**

**MINUTES**

**Approval of Minutes of December 18, 2017 Regular Board Meeting**

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to approve the Minutes of the December 18, 2017 Regular Board Meeting, as submitted.

**Regular Board Meeting of January 22, 2018**

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

**Approval of Minutes of January 8, 2018 Committee of the Whole Meeting**

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to approve the Minutes of the January 8, 2018 Committee of the Whole Meeting, as submitted.

**On the roll call, the vote was as follows:**

**AYE:** K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** S. Ehrhard

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

**CONSENT AGENDA**

**Approve Invoice Schedule for the period ending December 21, 2017**

**Approve Invoice Schedule for the period ending January 2, 2018**

**Approve Invoice Schedule for the period ending January 22, 2018**

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to accept the items on the Consent Agenda as presented.

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

Commissioner Wallace moved, seconded by Commissioner Mosbarger, to approve the Consent Agenda as presented.

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

## **Regular Board Meeting of January 22, 2018**

### **FINANCE**

#### **December 2017 and Year to Date Financials**

Director Salski reported that December's beginning Pooled Cash was \$1,803,033. As of December 31, 2017, the total liabilities, equity and surplus (Pooled Cash) was \$1,840,715. Adjusting for Referendum Projects (\$40,594), net operating cash is \$1,800,121. The Golf accounts are not reported in the Park District software and don't anticipate to be reported until December 2017. However, the total balance is \$126,804, which would increase net operating cash to \$1,926,925. As of December 31, 2017, the total liabilities, equity and surplus (Pooled Cash), adjusting for Referendum and Golf, the balance was \$1,541,589.

Commissioner Mosbarger moved, seconded by Vice President Gordon, to accept the December 2017 Financial report.

#### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

#### **Purchase Cards – Ratification**

Director Salski reported that December 2017 purchases were \$23,426.88 versus December 2016 purchases which were \$30,017.60.

Commissioner McKendry moved, seconded by Commissioner Mosbarger, to ratify the Purchase Card payment of \$23,426.88.

#### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

### **NEW BUSINESS/ACTION ITEMS**

#### **Tax Levy Abatement in Regards to the \$600,000 Alternate Revenue Source Issues in 2003 – Ordinance 2018-A - Approval**

Executive Director Salski explained that in 2003, the District issued \$600,000 in Alternate Revenue Source Bonds to refinance the original 2001 borrowing for the construction of the Driving Range. Each year the District abates the tax levy and instead uses existing user fees from the Driving Range to make the debt service payment which was promised by previous boards. The bonds will be paid off in 2019.

## **Regular Board Meeting of January 22, 2018**

Commissioner Wallace moved, seconded by Commissioner McKendry, to adopt Ordinance 2018-A abating the taxes hereto levied for the year 2017, with respect to the Driving Range Project.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

### **Community Wide Survey Results – aQity Research – Acceptance**

Executive Director Salski said that the Park District, School District and Village of Lake Bluff, collaborated on a Communitywide Survey project and retained aQity Research to conduct a survey, analyze and present results. This three way partnership saved taxpayers an estimated \$50,000 to \$60,000. The results of the survey were presented at the Committee of the Whole Meeting on January 8, 2018.

Commissioner Mosbarger moved, seconded by Commissioner McKendry, to accept the Community Wide Survey Report and Results.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

### **Sunrise Park and Beach – Seldin Security Agreement – Approval**

Superintendent Lakeman advised that the Park District has a contract with Seldin Security to perform security guard services at Sunrise Park and Beach from 7:00 p.m. to 1:00 a.m. starting in May and ending in October. The Seldin Security Agreement is up for renewal and the rate has increased from \$23.50 per hour to \$25.00 per hour. The company has given the Park District the highest quality and most cost-effective security guard services in the past.

Commissioner Mosbarger moved, seconded by Commissioner McKendry, to approve the Agreement with Seldin Security for a two-year period ending on December 31, 2019.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, B. Wallace, B. Gordon

**NAY:** None

**ABSTAIN:** None

**ABSENT:** R. Douglass, F. Pitera

**Motion carried.**

**Regular Board Meeting of January 22, 2018**

**WRITTEN COMMUNICATIONS**

**Community Comments/Correspondence**

Written information was provided to Commissioners and placed on file by Executive Director Salski.

**VERBAL COMMUNICATIONS**

**Staff:** Executive Director Salski reported that staff has been receiving Freedom of Information Act (FOIA) requests for Park District financials.

**Parks and Beach Committee** – Executive Director Salski said that he has been working with Cliff Miller regarding debris clean-up at the Beach. He said the Park District is very appreciative of the work that LBOLA has done at the Beach, and they are currently looking for some funding from the Village for future clean-ups.

**Friends of Lake Bluff Parks** – Superintendent Lakeman reported that the 5K Run will be held on April 7, 2018. He said the Foundation is working on a new fundraiser in conjunction with the 4<sup>th</sup> of July activities. They have suggested a band at the beach along with food vendors.

Executive Director Salski noted that Amy Kessler is the new Foundation member. He said Jim Johnstone will now be President and John Hirsch will be Vice President.

Commissioners requested that the Foundation give a presentation to the Board at a future meeting.

**ADJOURNMENT**

There being no further business, motion was made by Vice President Gordon, seconded by Commissioner Mosbarger to adjourn the meeting at 7:00 p.m. The motion carried by unanimous voice vote.

Approved this 26th day of February 2018

Board of Commissioners

Lake Bluff Park District