

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 18, 2017**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Douglass.

The following Commissioners were present when the roll was called: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace and R. Douglass.

Commissioners S. Ehrhard and K. McKendry were absent.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety and Outreach Services; Ed Heiser, Superintendent of Facility Services; Rob Foster, Superintendent of Golf, Park and Facility Maintenance, Sarah Bagley, Human Resources Manager; Dana Hansen, Preschool and Early Childhood Director; Micah Kamin, Facility Maintenance Services Manager; Tim Rochford, Fitness and Healthy Lifestyle Manager; and Marcia Jendreas, Recording Secretary.

Also present were George Russell, Committee Member; and Jamie Sabbach and Matt Hickey from 110% Inc.

Approval of Agenda

Commissioner Mosbarger moved, seconded by Commissioner Gordon, to approve the September 18, 2017 Agenda, as amended, with Section IX. *Executive Session*, and Section X. *Action, if any, on matters discussed in Executive Session*, deleted.

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

Statement of Visitors – None

Approval of Minutes of March 17, 2014 Special Board Meeting

Commissioner Gordon moved, seconded by Commissioner Mosbarger, to approve the Minutes of the March 17, 2014 Special Board Meeting, as presented.

Regular Board Meeting of September 18, 2017

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

Approval of Minutes of August 21, 2017 Regular Board Meeting

Commissioner Mosbarger moved, seconded by Commissioner Gordon, to approve the Minutes of the August 21, 2017 Regular Board Meeting, as presented.

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

CONSENT AGENDA

Approve Invoice Schedule for the period ending September 5, 2017

Approve Invoice Schedule for the period ending September 18, 2017

Commissioner Wallace moved, seconded by Commissioner Pitera, to accept the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

Commissioner Wallace moved, seconded by Commissioner Gordon, to approve the Consent Agenda as presented.

Regular Board Meeting of September 18, 2017

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

FINANCE

August 2017 and Year to Date Financials

Executive Director Salski said that a quarterly report would be provided at the next meeting. He noted that there are favorable numbers in the smaller funds.

Superintendent Heiser said that golf missed budget by \$10,000 because the 17th hole was flooded out. Compared to last year, golf was \$3,000 better.

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to accept the August 2017 Financial report.

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

Purchase Cards – Ratification

Executive Director Salski reported that August 2017 purchases were \$51,559.12 versus August 2016 purchases which were \$43,895.69.

Commissioner Gordon moved, seconded by Commissioner Mosbarger, to ratify the Purchase Card payment of \$51,559.12.

On the roll call, the vote was as follows:

AYE: B. Gordon, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard, K. McKendry

Motion carried.

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OLD BUSINESS

Health and Fitness Strategy – Timeline

Executive Director Salski said staff will have a more detailed report for the next meeting. The Strategy Team will be meeting on October 2nd and staff will present options and recommendations at a Facilities and Programs Committee meeting in November.

NEW BUSINESS/ACTION ITEMS – None

WRITTEN COMMUNICATIONS

Community Comments/Correspondence

Written information was provided to Commissioners and placed on file by Director Salski.

VERBAL COMMUNICATIONS

Staff: Executive Director Salski reported that the Kiwanis Foundation donated \$10,000 to the Preschool for the purchase of Smartboards.

Manager Bagley said that staff is actively recruiting for the Recreation Services Manager position.

Superintendent Lakeman advised that the Preschool will be hosting a Family Bonfire fundraiser at Mawman Park on Friday, September 22nd from 4:30 to 7:00 p.m.

Finance, Administration and Future Planning Committee – They will be meeting at the end of September to discuss the 2017 Tax Levy, 2018 Budget, bank services proposals, Capital Plan, cost recovery and communications.

Parks and Beach Committee – They met on August 31st and recommended parking lot lights, which were included in the budget. Weed control was discussed for the parks and that will be held off until 2018.

Facilities and Programs Committee – A Health and Fitness Strategy meeting was held to discuss fees, in general and what approach will be taken to improve the program.

Tri-Board/Intergovernmental Committee – President Douglass said there is a meeting scheduled for September 19th.

Friends of Lake Bluff Parks – They will meet in October and are interested in financing the shade structures at the pool.

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ADJOURNMENT

There being no further business, motion was made by President Douglass seconded by Commissioner Gordon to adjourn the meeting at 6:45 p.m. The motion carried by unanimous voice vote.

Approved this 16th day of October 2017
Board of Commissioners
Lake Bluff Park District