

**LAKE BLUFF PARK DISTRICT
FINANCE, ADMINISTRATION & FUTURE PLANNING COMMITTEE
MINUTES OF SPECIAL COMMITTEE MEETING
AUGUST 4, 2017**

The Special Finance, Administration and Future Planning Committee Meeting of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 7:30 a.m. by Chair Gordon.

The following Committee Members were present: Brock Gordon and Bob Wallace.

Also present were: Executive Director Ron Salski, Board President Rob Douglass and Human Resources Manager Sarah Bagley.

Approval of Agenda

Member Wallace moved, seconded by Chair Gordon, to approve the Agenda, as amended, to include *III. E. Community-wide Survey* and *III. F. Media*. The motion carried by unanimous voice vote.

Statement of Visitors – None

MINUTES

Approve Minutes of July 7, 2017 Special Finance, Administration and Future Planning Committee Meeting

Member Wallace moved, seconded by Chair Gordon, to approve the Minutes of July 7, 2017 as submitted. The motion carried by unanimous voice vote.

ITEMS FOR DISCUSSION/ACTION

Medical/Health Insurance – Approval

Manager Bagley reviewed the history of health insurance choices and costs for the Park District employees over the years. She said the Park District is a member of an insurance pool together with the Library and Village. Different options are currently being explored and the Village paid for an insurance consultant to review the options and make a recommendation.

Manager Bagley said that the consultant, Peter Wright, recommended the North Suburban Employee Benefit Center (NSEBC) which is a pool consisting of smaller municipalities. She explained the plan designs which consist of an HMO, PPO and high deductible, all through Blue Cross. She also explained the Health Savings Account and options available for Park District reimbursement toward the deductible. Manager Bagley said that open enrollment will start on September 1, 2017 and employees need to fill out paperwork by August 15, 2017. The plan will actually be in effect before full Board approval can be obtained.

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Executive Director Salski said that staff will prepare a memo to the Board and explain what this Committee has recommended. He will note that Board President Rob Douglass was present at the Committee Meeting and expressed his comments before the Committee took a vote. He said Manager Bagley will prepare a PowerPoint slide with a simplified outline of what the Committee discussed. This will be presented to the Board at the August 21, 2017 Board Meeting.

Chair Gordon moved, seconded by Member Wallace, to recommend to the Board that the Park District enter into an Intergovernmental Agreement with the Village of Lake Bluff and the Lake Bluff Public Library, to join the North Suburban Employee Benefit Center (NSEBC) which will provide employee health insurance, and keep contributions for employee, spousal and vision and dental at current levels.

On the roll call, the vote was as follows:

AYE: B. Wallace, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

YTD and June – District-wide and Golf Financials – Discussion

Chair Gordon said that he has requested a more detailed explanation of the golf financials in order to understand the situation better.

Executive Director Salski noted that some of the more successful programs are helping to minimize the golf course losses. Member Wallace explained that the District was ahead of what was budgeted for the golf course and the losses are not as great as anticipated. However, the losses will be over \$100,000 in July because of repairs needed after the flooding.

Executive Director Salski said that Sikich LLP, the District auditor, wanted Billy Casper to prepare a long range outline plan of 10-15 years. He suggested starting with 2016 and beyond, but leaving out the year 2017 because of the effect of the floods.

Strategic Plan – Discussion

Executive Director Salski reported that staff is making progress and moving forward.

Banking Services Proposal – Discussion

Executive Director Salski said that it is part of the goals and objectives of the Strategic Plan to review banking services every three years. He will request proposals from four banks at the end of August.

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Community Wide Survey

The Village, Library and Park District have signed on with Acuity Consulting to perform the survey, which should be distributed in October 2017. He noted that this is the first community-wide survey across the state that involves three government entities.

Media Coverage

Executive Director Salski said that the District needs to be proactive with information about fitness, golf and the budget. He has already explained to the media about the cost of services review. He noted that the Fitness Center reactivation campaign is starting now and this will be the primary focus.

EXECUTIVE SESSION

Chair Gordon moved, seconded by Member Wallace, to adjourn into Executive Session at 9:04 a.m., for the purpose of discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).

The regular meeting reconvened at 9:05 a.m. with the following persons present: B. Gordon, B. Wallace and R. Salski.

ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION – None

ADJOURNMENT

There being no further business, Member Wallace moved, seconded by Chair Gordon, to adjourn the meeting at 9:06 a.m. The motion carried by unanimous voice vote.

Approved this 13th day of October, 2017
Lake Bluff Park District