

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR COMMITTEE OF THE WHOLE MEETING  
APRIL 7, 2014**

The Regular Committee of the Whole Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:36 p.m. by President Considine.

The following Commissioners were present when the roll was called: R. Douglass, B. Gordon, K. Gronau, K. McKendry, R. Wallace, and President K. Considine.

Commissioner Ehrhard was absent with prior notice.

Staff members present were Ron Salski, Executive Director; Sarah Bagley, HR Manager; Jim Lakeman, Superintendent of Recreation, Safety, and Outreach Services; Ed Heiser, Asst. Golf Operations Manager; and Rob Foster, Superintendent of Golf & Parks Maintenance.

Also present were Bill Summers, Larry McCotter, Bill Nordeen, Cliff Miller, Mike Olsberry, Bill Herman, and Lake Bluff Village Administrator Drew Irvin.

**Approval of Agenda**

Commissioner Gronau moved, seconded by Commissioner Douglass, to approve the April 7, 2014 Agenda.

**On the roll call, the vote was as follows:**

**AYE:** R. Douglass, B. Gordon, K. Gronau, K. McKendry, R. Wallace, K. Considine

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Ehrhard

**Motion carried.**

**Statement of Visitors - None**

**DISCUSSION**

**Village Branding – Village of Lake Bluff Presentation**

Village of Lake Bluff Administrator Drew Irvin gave a presentation on the Village's recent branding process, and reviewed the report put together by North Star Corporation. The Village

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would like to make the branding a community-wide project, and they are in process of budgeting for some promotional items such as flags, stationery, and updating of the website.

Executive Director Salski noted that the Park District contributed money to the branding project in 2012, and staff will be working on a future logo which will align with the Village's logo.

### **Tree Inventory – Native Restoration Services, Inc.**

Larry McCotter, from Lake Bluff Open Lands Association (LBOLA), and Project Manager for the Tree Inventory, explained the inventory process. Every tree, six inch diameter and greater, is tagged with an ID number, and a point scale is used to determine the condition of the tree. He said 509 trees have been tagged and only nine are in the high risk category. The inventory is a great tool for planning and management of work to be done on the bluffs.

### **Bluff Maintenance - Update**

Cliff Miller, from Native Restoration Services, Inc., reported that brush removal is almost complete and will be totally done within the next few weeks. It will be determined if the nine trees in the high risk category need to be removed. The second half of the project is assessment and management of native plants, which will be completed in the next several weeks.

### **OSLAD Grant Application Projects – Strategies & Timeline**

Director Salski said he met with the Park District grant writers and outlined potentially successful OSLAD Grant projects. He listed recommended projects and their timelines. Projects cannot be started until a grant is awarded.

## **VERBAL COMMUNICATIONS**

**Executive Director Report:** Director Salski provided information on a timekeeping system and said the cost would be approximately \$40,000. There is a great potential for savings on salaries with this system and \$50,000 is budgeted. He would like to have the installation done by June 1<sup>st</sup>, and Commissioners were in agreement to call an early morning Special Meeting to get Board approval.

**Board President Report:** President Considine discussed the demolition of the Park District owned homes on Rockland Road, and was concerned about a landscape plan. Commissioners felt that maybe the Village could share in the landscaping costs. Director Salski said he would speak to Administrator Irvin to get Village input.

## **ADJOURNMENT**

There being no further business, motion was made by Commissioner Gordon, seconded by Commissioner McKendry, to adjourn the meeting at 8:16 p.m. The motion carried by unanimous voice vote.

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Approved this 21st day of April 2014  
Board of Commissioners  
Lake Bluff Park District