

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF COMMITTEE OF THE WHOLE MEETING
MAY 9, 2011**

The Committee of the Whole Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services), Rob Foster (Director of Golf & Park Maintenance), Ed Cooney (Environmental Consultant)

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Considine and seconded by Commissioner McKendry to approve the agenda of May 9, 2011 as amended: add items E: Proposed no mow area, F: Libertyville Memorandum of Understanding, and G: Bluffinia, to Discussion / Action Items.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS:

None

5. DISCUSSION / ACTION ITEMS

A. Lake Bluff Elementary & Middle School Students - Presentation

Postponed to a later date.

B. Fuel Storage Tank

Ed Cooney, Environmental Consultant gave the history of the ongoing fuel storage tank project. Additional funds were approved by the Board to continue excavation of the site in hopes of meeting the remediation objectives. A total of 417 tons of gasoline impacted soil was removed to an approximate depth of 16 feet below grade. The excavation floor was demonstrated clean; however two sidewall samples still exceed the remediation objectives. It was recommended to stop excavation and issue a construction worker caution statement as an institutional control for the xylene contamination. A site specific groundwater use restriction can be issued as an institutional control for the benzene contamination. Both institutional controls could be listed in the No Further Remediation (NFR) letter. Mr. Cooney recommends the Park District relocate the existing water line that abuts the excavation site as a precaution.

Board consensus was to stop excavation and prepare a Corrective Action Completion Report and actual costs for IEPA Technical review and approval. Once costs are approved, a budget package needs to be submitted to the financial section to obtain LUST Fund reimbursement.

C. Board Policy Manual Addition – Aquatic Facility

The Aquatic Facility Board Advisory Committee shall consist of three (recommendation from the Board President) and approved by the Board. This committee is charged with the consideration of recommendations on all issues relating to the Aquatic Facility. Committee involvement includes but is not limited to:

- Review Request for Qualifications and Proposals
- Interview potential consultants/contractors meeting specific objectives
- Recommend proposals and consultants/contractors to Full Board
- Provide monthly advisory committee reports during the Regular Board Meetings
- Recommend revised objectives
- Hold public meetings

D. Aquatic Facility Board Advisory Committee

The Aquatic Facility Advisory Committee will be comprised of Commissioners Considine, Douglas and McKendry.

E. Proposed no mow area

The proposed no mow area was postponed while further investigation is being completed. Staff will look into working closely with the Village and Lake Bluff Open Lands on the scope of the project for implementation in 2012.

F. Village of Libertyville –Memorandum of Understanding

The Recreation and Sports Complex Department of the Village of Libertyville will work with the Lake Bluff Golf Course to cross-promote golf facilities, receiving a financial commission for business generated. Mutually agreed upon collateral materials and content will be utilized for this cooperative promotion. All financial commission percentages will be mutually agreed upon and will be documented with weekly updates during the 2011 golf calendar (start and end dates to be mutually agreed upon).

G. Bluffinia

Baytree Bank will no longer sponsor the Bluffinia concerts. The cost impact to the Park District is approximately \$8,500. Lake Forest Bank & Trust has offered to donate half of the monies providing the Park District does not solicit other financial related sponsors.

6. VERBAL COMMUNICATIONS

A. Staff:

Director Peterson mentioned the following:

- 10 year Anniversary Open House: Fitness Center has new cardio equipment and spin bikes, the Recreation Center building has WIFI accessibility, and several other minor building improvements were made
- Pool: Pool liner looks good, surge tank repairs continue and the pool will open as scheduled

B. Executive Director Report:

Executive Director Salski mentioned the following:

- Fort Sheridan meeting is May 10.
- Financials: Total revenues are 13.89% of budget and expenses are 22.3%

C. Board President Report:

President Gronau recapped the visit to Springfield to meet with Legislators. Meetings and sessions were held in regards to the pool process – both repairs and replacement, FOIA, and OSLAD loans.

7. **EXECUTIVE SESSION**

A motion was made by Commissioner Considine, and seconded by Commissioner Hart to move into Executive Session for the following reasons:

- A. The setting of a price for sale or lease of property owned by the public body, pursuant to Section 2 (c) (6) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

Nays: None

Abstain: None

Absent: None

Executive Session began at 7:46 p.m.

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to move out of Executive Session. **All in favor.**

Executive Session ended at 8:20 p.m.

8. **ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION:** None

9. **ADJOURNMENT**

There being no further business, a motion was made by Commissioner Considine and seconded by Commissioner Hart to adjourn the meeting at 8:20 p.m. The motion carried by unanimous vote.

Approved this 16th day of May 2011

Board of Commissioners

Lake Bluff Park District