

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
NOVEMBER 16, 2009**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director) Dave Peterson (Director of Business and Facility Services), Janice Schnobrich

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Douglass, Ehrhard, Hart, McKendry, Meierhoff, President Gronau

Absent with prior notice: Commissioner Nickels

3. APPROVAL OF AGENDA:

Executive Director Salski asked to remove the Executive Session from the agenda.

A motion was made by Commissioner Ehrhard and seconded by Commissioner McKendry to approve the agenda of November 16, 2009 as amended. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Gronau

Nays: None

Abstain: None

Absent: Nickels

4. STATEMENT OF VISITORS:

None

5. APPROVAL OF MINUTES OF OCTOBER 19, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Hart and seconded by Commissioner Ehrhard to approve the October 19, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Hart, Gronau
Nays: None
Abstain: Douglass
Absent: Nickels

6. APPROVAL OF MINUTES OF NOVEMBER 2, 2009 SPECIAL BOARD MEETING

A motion was made by Commissioner Hart and seconded by Commissioner Meierhoff to approve the November 2, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Gronau
Nays: None
Abstain: None
Absent: Nickels

7. CONSENT AGENDA / FINANCE

APPROVE ITEMS ON THE CONSENT AGENDA:

A motion was made by Commissioner Meierhoff and seconded by Commissioner Ehrhard to accept the items on the consent Agenda as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Gronau
Nays: None
Abstain: None
Absent: Nickels

APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING NOVEMBER 2 & 16, 2009:

A motion was made by Commissioner Hart and seconded by Commissioner Meierhoff to approve the bills payable schedules for November 2 and November 16, 2009 in the following amounts.

GENERAL FUND	12,880.02
RECREATION FUND	4,980.46
LIABILITY INSURANCE FUND	61,879.00

PADDLE TENNIS FUND	48,232.64
GOLF COURSE FUND	7,770.26
SWIMMING POOL FUND	279.45
FITNESS CENTER FUND	3,332.14
MASTER PLAN/CAPITAL FUND	13,239.81
FOR A TOTAL OF:	\$152,593.78

GENERAL FUND	10,496.66
RECREATION FUND	16,520.62
LIABILITY INSURANCE FUND	1,068.00
PADDLE TENNIS FUND	17,017.05
GOLF COURSE FUND	26,880.73
FITNESS CENTER FUND	3,850.32
FOR A TOTAL OF:	\$ 75,833.38

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Gronau
Nays: None
Abstain: None
Absent: Nickels

8. MONTHLY BUDGET SUMMARY REPORT / TREASURER’S REPORT

Director Peterson indicated the October 31, 2009 budget summary. Current month net loss is \$141,430.54 with the year-to-date net income at \$1,395,768.12. Cash position is very solid, however the expenses for the remainder of the year will decrease the cash balance. October ending fund balances total \$1,508,535.59 compared to \$1,115,410.21 from October 2008. Staff has done an excellent job holding expenses.

9. NEW BUSINESS / ACTION ITEMS

A. Resolution for Intergovernmental Cooperation Agreement

In 2008, tax dollars extended to the Park District by the Lake County Clerk’s office were shorted by \$250,000. In order to expedite the receipt of these funds, the County and Park District entered into an intergovernmental agreement. This agreement allowed the County to float the funds to the Park District immediately. The Park District issued tax anticipation warrants at 0% to the County. In order to finalize this mistake made by the Lake County Clerk’s office another intergovernmental agreement needs to be entered into. This agreement pertains to the purchase and sale of Tax Anticipation Warrants against taxes as levied by the Park District for the year 2009.

A motion was made by Commissioner Hart and seconded by Commissioner Meierhoff to accept Resolution 09-12 authorizing and directing the execution of an Intergovernmental Agreement between Lake County and the Lake Bluff Park District pertaining to the issuance of Tax Anticipation Warrants.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Gronau
Nays: None
Abstain: None
Absent: Nickels

B. 2010 Regular and Committee Meeting Schedule – Resolution 09-9

Per Park District code, Executive Director Salski requested the board approved the 2010 meeting dates for the Regular Board and Committee of the Whole.

A motion was made by Commissioner Hart and seconded by Commissioner Meierhoff to accept Resolution 09-9, establishing Regular Board meeting dates and Committee of the Whole meeting dates for 2010.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Gronau
Nays: None
Abstain: None
Absent: Nickels

C. Advertising Display Monitor

Director Peterson gave a brief update on the display monitor approved in June 2009. The agreement with SDNDigital has been terminated due to delivery delays. A new 3-year agreement has been entered into with Reach Sports Marketing with annual revenue of \$1,000. This is a reduction in \$200 from the previous agreement. Staff agrees this monitor will provide the Park District with a professional way of effectively communicating with our residents, members and users of all of our facilities. Direct control of programming information will be handled in-house, and can be updated in an efficient manner.

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to enter into an agreement with Reach Sports Marketing to display an advertising monitor in the foyer of the recreation center with the accord that the Park District would receive \$1,000 annually for three years.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Hart, McKendry, Meierhoff, Gronau
Nays: Ehrhard
Abstain: None
Absent: Nickels

10. WRITTEN COMMUNICATIONS

Reports supplied to all Commissioners with the exception of Golf.

Executive Director Salski indicated that the golf season is winding down with October and November showing good rounds played numbers. The course will likely close the first week of December.

Director Peterson indicated the 2010 Budget was sent to Board members last week. The budget meeting is scheduled for Tuesday, December 8 at 5:35pm. A tax levy hearing will be held the same day at 5:30pm.

Executive Director Salski mentioned the Pool Public Input meeting information as well as additional email comments have been included for all Commissioners to review. This information will be posted on the website along with the pool audit. Executive Director Salski feels it will be important to present 4 or 5 options to the public for review before a Board decision is made.

11. VERBAL COMMUNICATIONS

A. Staff

None

B. Executive Director

Executive Director Salski indicated the following:

- Karen May / State Capital Projects Plan: At this time she cannot add the Park District projects but would like to be kept informed of the Park Districts concerns and issues.
- VGB: Article to be distributed in regards to how this is affecting the country
- Budget meeting: December 8 at 5:30pm
- Handbook: Park District Law handbook is available for anyone to review
- Survey: Staff has held two productive meetings based on the survey results. A plan will be brought to the Board in the future

C. Parks, Recreation Programs & Facilities Committee

Commissioner Ehrhard indicated that she attended all the Pool Informational meetings and felt they were very informative.

D. Tri-Advisory and Intergovernmental Committee

Commissioner Hart indicated that she took a walking tour of the Ft. Sheridan preserve. It is an incredible piece of property. Executive Director Salski will attend the Lake County meeting on December 2 in regards to the future development of this property.

E. Administration and Finance Committee

Executive Director Salski informed the Commissioners that the 5-year forecast is nearing completion along with the capital replacement plan. These documents will be shared with the Commissioners as soon as they are completed.

F. Golf Committee

President Gronau indicated the Golf Committee would have a meeting before the scheduled budget meeting.

G. President's Report

Congratulations to Executive Director Salski on the birth of his baby boy.

12. ADJOURNMENT

There being no further business, a motion was made by Commissioner Meierhoff and seconded by Commissioner McKendry to adjourn the meeting at 7:12 p.m. The motion carried by unanimous vote.

Approved this 14 day of December 2009
Board of Commissioners
Lake Bluff Park District