

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
JUNE 15, 2009**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels and President Gronau

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services), Janice Schnobrich, Bill Minor, Ted Pasquesi, Dave McElvain, and Conrad Zion

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart, and seconded by Commissioner Meierhoff to approve the agenda of June 15, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS:

Dave McElvain 318 Ravine Ave. Mr. McElvain addressed the Board over his concern about the finances of the Golf Course – which are included in a memo to each Board member. He is a 21-year resident who has been a member of the Golf course and a Village Trustee. His motivation to address this issue comes from 3 things: 1) his current tax bill of which the Park District had the highest increase, 2) recently mailed survey regarding the future facilities usage and services, and 3) Golf Course Seasonal fee payment which was a significant increase. Mr. McElvain discussed some of the revenue/expense budget line items and is counting on the Board Members to take action to control expenses and to minimize the shortfall. President Gronau indicated this is an issue the Board is aware of and that meetings are scheduled with the Golf and Finance committees this week to discuss.

5. APPROVAL OF MINUTES OF MAY 18, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Hart and seconded by Commissioner Ehrhard to approve the May 18, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: Commissioner Douglass

Absent: None

6. CONSENT AGENDA / FINANCE

APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING JUNE 1 & 15, 2009:

A motion was made by Commissioner Meierhoff and seconded by Commissioner Hart to approve the bills payable schedule period June 1, 2009 in the following amounts:

GENERAL FUND	14,735.67
RECREATION FUND	16,602.90
LIABILITY INSURANCE FUND	11,286.00
SPECIAL RECREATION FUND	13,666.78
PADDLE FUND	15,426.00
GOLF COURSE FUND	8,515.26
SWIMMING POOL FUND	1,963.45
FITNESS CENTER FUND	3,970.22
MASTER PLAN/CAPITAL FUND	5,000.00
FOR A TOTAL OF:	\$91,166.28

GENERAL FUND	22,656.40
RECREATION FUND	18,400.55
PADDLE FUND	500.00
GOLF COURSE FUND	48,330.49
SWIMMING POOL FUND	14,125.32
FITNESS CENTER FUND	1,685.99
MASTER PLAN/CAPITAL FUND	5,405.00
FOR A TOTAL OF:	\$111,103.75

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

MONTHLY BUDGET SUMMARY REPORT/TREASURER'S REPORT

Director Peterson mentioned there is an ending cash balance of \$383,000 compared to a year ago of \$699,000. He mentioned the following: the lower cash balance is due to paddle court expenses, the Treasurer's Report now includes all funds with balances YTD for both current and prior year.

Commissioner Meierhoff stated that the Park District cannot control the revenue and program user fees which are down as much as 24% this year. He mentioned that monitoring of program sign-ups and making necessary adjustments/cut backs in staff as will be necessary.

7. NEW BUSINESS / ACTION ITEMS

A. Prevailing Wage Ordinance – Ordinance 09-I

Executive Director Salski stated that the State of Illinois requires all government agencies to adopt this ordinance annually in June.

A motion was made by Commissioner Hart and seconded by Commissioner Meierhoff to approve the Prevailing Wage Ordinance – Ordinance 09-I as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

B. Advertising Display Monitor - Recommendation

Director Peterson indicated that this was an agenda item from the May 4, 2009 Committee of the Whole meeting. Board members/staff were encouraged to view the current board at the Lake Forest Recreation facility in order to make an informed decision. This is a 3-year commitment in which the park district would receive \$1,200 annually. There is no cost to the Park District; a location has already been pre-determined and a current salaried employee will maintain the database.

Commissioner Hart indicated that this would be a good asset for including all areas of the Park District programs in a central location. Commissioner Nickels asked the following questions: Is this a way to reduce the cost of our direct mailing? Would this be a good use of our resources? Director Peterson commented that this would be useful to all who enter our building on a daily basis while Executive Salski is hopeful that residents would be able to find their event with much more ease.

A motion was made by Commissioner Meierhoff and seconded by Commissioner Douglass to approve the Advertising Display Monitor as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, President Gronau

Nays: Commissioner Nickels

Abstain: None

Absent: None

8. WRITTEN COMMUNICATIONS

Director Peterson mentioned the pool and beach did open despite the cold chilly weather. Pool pass sales have increased with the ending of the school year. All diving board/pool renovations have been completed

9. VERBAL COMMUNICATIONS

A. Staff

Director Peterson mentioned that it is critical to have Board (Golf, Finance etc.) meetings regularly to discuss the cash flow concerns so that recommendations can be made to the Board. He also mentioned that tax dollars are beginning to come in.

B. Executive Director Report

Executive Director Salski showed photos of the tree damage at the beach South shelter. Damage has been repaired and was \$400. He also mentioned the Village Grill will now be open from 6am – 8pm Monday thru Sunday.

Correspondence was received from Lake Forest Showcase & Gardens thanking the Park District for the parking facilities and donations.

Central School demolition will begin June 23 and will last approximately 3 weeks. Utilities will be disconnected and should not interfere with the Park District facilities. The retention basin will initially be drained in the fall with some grading and seeding. The majority of the grading and planting will be done in the spring. The school has done a great job in communicating with us.

July 3: Fireman's Ball will be held in the tent

A band will be spending the night at our facilities. Staff will be in place to monitor.

Executive Director Salski mentioned that he spent some time at the beach with his family and they had a great experience. He feels he will have a better appreciation for the communities concerns in regards to the beach and its facilities after this visit.

Executive Director Salski agreed with Director Peterson in the importance of having Committee meetings in regards to finances. All subcommittees need to work through their issues and challenges so that all Committee members will have the "big" picture regarding the Park District.

C. President's Report

President Gronau mentioned that the Lake Forest / Lake Bluff Chamber of Commerce Bears Golf Outing was the first big event held in the tent and was successful – thru 11 holes. The community should be encouraged to use the tent for other events.

10. EXECUTIVE SESSION

A motion was made by Commissioner Hart, and seconded by Commissioner Meierhoff to move into Executive Session for appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c) (1) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

Executive Session began at 7:08pm

A motion was made by Commissioner Meierhoff and seconded by Commissioner Douglass to move out of Executive Session.

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

11. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Ehrhard to adjourn the meeting at 7:48 p.m. The motion carried by unanimous vote.

Approved this 20 day of July 2009
Board of Commissioners
Lake Bluff Park District