



LAKE BLUFF PARK DISTRICT

355 W. WASHINGTON AVENUE * LAKE BLUFF, ILLINOIS 60044 * Phone (847) 234-4150

**SPECIAL COMMITTEE MEETING OF THE FINANCE, ADMINISTRATION AND FUTURE PLANNING COMMITTEE
ON FEBRUARY 15, 2017 OF
THE LAKE BLUFF PARK DISTRICT, LAKE COUNTY, ILLINOIS**

PUBLIC NOTICE IS HEREBY GIVEN that the Finance, Administration and Future Planning Committee of the Lake Bluff Park District, Lake County, Illinois (the "*Park Board*") will hold a special committee meeting of the Park Board on the 15th day of February, 2017, at 7:30 o'clock A.M., at Lake Bluff Park District Recreation Center, 355 West Washington, Lake Bluff, Illinois.

The Agenda for the Meeting is as follows:

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call
- C. Approval of Agenda
- D. Statement of Visitors

II. MINUTES

- A. Approve Minutes of November 9, 2016 Special Committee Meeting

III. ITEMS FOR DISCUSSION/ACTION

- A. 2016 Year-End Financials – Discussion
- B. Post Referendum Project Budgets – Discussion
- C. Monthly Board Packet – Financial Reports – Discussion
- D. Key Performance Indicators – Discussion
- E. Personnel Policy Manual – Year-Round Staff – Paid Time Off – Recommendation
- F. Payroll Software – Recommendation
- G. Employee Satisfaction Survey Results – Discussion
- H. ActiveNet Transaction Fees - Discussion
- I. Lake Forest Bank and Trust – Positive Pay Services (Check and ACH) – Discussion
- J. Ordinance 2009-H – An Ordinance Fixing the Length of Time a Park Commissioner May Fail To Attend Regular Meetings of the Park Board In Order For Such Commissioner's Office to Be Declared Vacant and Proving a Procedure for Declaring Such A Vacancy – Recommendation

IV. STAFF REPORT

- A. Executive Director

V. ADJOURNMENT

DATED 15TH DAY OF FEBRUARY, 2017

Any person with a disability requiring reasonable accommodations to participate in this meeting should notify Ron Salski, Executive Director, Monday through Friday from 9:00 a.m. to 5:00 p.m. at the Park District Administrative Office, 355 W. Washington Avenue, Lake Bluff, IL 60044-0095; Fax: (847) 234-7275; email rsalski@lakebluffparkdistrict.org; or telephone (847) 234-4150 x7346. Notice should be given at least 48 hours prior to the meeting. Request for a qualified interpreter generally requires 5 days in advance.

Ron Salski
Secretary, Board of Park Commissioners
Lake Bluff Park District, Lake County, Illinois